



State of Utah
DEPARTMENT OF ADMINISTRATIVE SERVICES
UTAH STATE ARCHIVES AND
RECORDS SERVICES

Rosemary Cundiff

Local Gov't Records Archivist

346 South Rio Grande St.
Salt Lake City, Utah 84101-1106
(801) 531-3866
FAX: (801) 531-3267
Email: rcundiff@utah.gov
Website: archives.utah.gov

Utah!
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copy Pam G.
Randy H.

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SEP 09 2005

DIV. OF OIL, GAS & MINING

Hi Sheila,

The State Records
Committee met this
morning and we finally
got your series approved.

How are things going
with your project?

Have a great day.

Rosemary

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SEP 09 2005

DIV. OF OIL, GAS & MINING

Utah State Archives

Parent Agency: Natural Resources Department
Oil, Gas, & Mining Division

Agency: Division of Oil, Gas, and Mining. Coal Regulation

1594 West North Temple Suite 1210
Salt Lake City, UT 84116


Records Officer: Sheila Morrison
Analyst: Rosemary Cundiff

81695 Coal mine files
81698 Legal agreement files
81694 Mining and reclamation plan records

Destroying records in accordance with this agency Retention Schedule is in compliance with the Archives and Records Service and Government Records Access and Management Act (UCA 63-2-101 et seq.).

The Agency classifies its records under provisions of the Government Records Access and Management Act (UCA 63-2-101 et seq.). Classifications have not been approved by the State Records Committee.

This agency retention schedule was approved by the State Records Committee in September 2005.



Janell Tuttle
Executive Secretary
State Records Committee

Utah State Archives

AGENCY: Division of Oil, Gas, and Mining. Coal Regulation

SERIES: 81695

TITLE: Coal mine files

VARIANT Mining Bureau active coal mine case files

DATES: 1975-

ARRANGEMENT: Numerical by mine number then under, chronological by date

ANNUAL ACCUMULATION: 7.00 cubic feet.

DESCRIPTION:

The Utah Coal Program regulates the surface effects of coal mines and ensures reclamation as required under the Surface Mining Control and Reclamation Act of 1977 and UCA 40-10, et seq. This series includes permit application information, records of the review process of the permit application, records of inspections of mining operations and the results, and all other information relating to the monitoring of coal mining activities.

RETENTION:

Retain 55 years

DISPOSITION:

Transfer to the State Archives with authority to weed.

FORMAT MANAGEMENT:

Paper: Retain in Office for 5 years and then transfer to State Records Center. Retain in State Records Center for 50 years and then transfer to State Archives with authority to weed.

Computer data files: Retain in Office until administrative need ends and then erase.

APPRAISAL:

Administrative Historical

This disposition is based on the secondary research value of the coal mine files to document the history of mining activity throughout the state.

PRIMARY CLASSIFICATION:

Public

Utah State Archives

AGENCY: Division of Oil, Gas, and Mining. Coal Regulation

SERIES: 81695

TITLE: Coal mine files

(continued)

SECONDARY CLASSIFICATION(S):

Protected. Utah Administrative Code R645-301-124-300.

Utah State Archives

AGENCY: Division of Oil, Gas, and Mining. Coal Regulation

SERIES: 81698

TITLE: Legal agreement files

VARIANT Mining Bureau performance bonds
Fireproof files

DATES: 1982-

ARRANGEMENT: Numerical by mine number

ANNUAL ACCUMULATION: 0.50 cubic feet.

DESCRIPTION:

The Utah Coal Program regulates the surface effects of coal mines and ensures reclamation as required under 30 CFR Part 800.11 and under UCA 40-10-15. The Division grants permits for all surface coal mining and ensures reclamation by requiring bonds for the performance of necessary reclamation activities. The amount of bonds is sufficient to assure completion of reclamation if the work were to be performed by the division. This series includes permits, records of bonds, insurance, and reclamation agreements.

RETENTION:

Retain 30 years

DISPOSITION:

Transfer to the State Archives with authority to weed.

FORMAT MANAGEMENT:

Paper: Retain in Office for 5 years after superseded and then transfer to State Records Center. Retain in State Records Center for 25 years and then transfer to State Archives with authority to weed.

Computer data files: Retain in Office until administrative need ends and then erase.

APPRAISAL:

Administrative Historical Legal

This disposition is based on the record's secondary research value in documenting the history of coal mining activity and reclamation throughout the state.

Utah State Archives

AGENCY: Division of Oil, Gas, and Mining. Coal Regulation

SERIES: 81698

TITLE: Legal agreement files

(continued)

PRIMARY CLASSIFICATION:

Protected UCA 63-2-304(4).

Utah State Archives

AGENCY: Division of Oil, Gas, and Mining. Coal Regulation

SERIES: 81694

TITLE: Mining and reclamation plan records

VARIANT: Mining Bureau surface and underground coal mining and reclamation

DATES: 1981-

ARRANGEMENT: Numerical by mine number.

ANNUAL ACCUMULATION: 4.00 cubic feet.

DESCRIPTION:

The Utah Coal Program regulates the surface effects of coal mines and ensures reclamation as required under the Surface Mining Control and Reclamation Act of 1977 and under UCA 40-10, et seq. This series includes records relating to plans for how mining will be conducted, the impact it will have on the environment, and how mining companies plan to restore the land. Information includes the type of business entity; the name, address, and telephone number of the sole proprietor, officer, partner, principal shareholder, or director; all names under which the applicant previously operated a mine; a statement of pending or previous mine permits; the name and address of the mineral rights holder and all property owners; a statement of all contiguous lands held by the applicant; a statement of previous violations; proof of insurance; and proof of publications. Environmental information includes the status of the land involved, climatological information, vegetation information, soil resources information, land-use information, and maps of the area. Reclamation plans include operation plans, air pollution control plans, fish and wildlife plans, reclamation plans, hydrologic information, geologic information, post-mining land use suggestions, and plans for disposal of excess soil and for protection of public parks and historic places.

RETENTION:

Retain 10 years

DISPOSITION:

Transfer to the State Archives with authority to weed.

FORMAT MANAGEMENT:

Paper: Retain in Office until phase 3 bond release has been approved and then transfer to State Records Center. Retain in State Records Center for 10 years and then transfer to State Archives with authority to weed.

Computer data files: Retain in Office until administrative need ends and then erase.

Utah State Archives

AGENCY: Division of Oil, Gas, and Mining. Coal Regulation

SERIES: 81694

TITLE: Mining and reclamation plan records

(continued)

APPRAISAL:

Administrative Historical

This disposition is based on the record's secondary research value in documenting the history of coal mining activity and reclamation throughout the state.

PRIMARY CLASSIFICATION:

Public

SECONDARY CLASSIFICATION(S):

Protected. Utah Administrative Code R645-301-124-300.