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STATE OF UTAH  
Division of Purchasing

**PURCHASE ORDER CHANGE REQUEST**

Agency: Natural Resources/Oil, Gas & Mining  
Contact Person and Title: Priscilla Burton, Project Manager  
E-mail address: [priscillaburton@utah.gov](mailto:priscillaburton@utah.gov)  
Phone number: 435-613-3733  
Date: October 5, 2010  
Solicitation No. AR11035  
Purchase Order No. 560 12000000007  
Change Order No. 1

**Purchase order change request is based on which of the following**

- Increase or decrease in actual quantities needed from original bid specification estimates
- >> Customer requested alteration within original scope of work
- Customer requested alteration outside original scope of work
- Unforeseen circumstances not detailed in original scope of work
- Vendor recommended changes

**Justification:**

1) Please explain the reasoning for the request.

see attached explanation. (Exhibit #1)

2) Could this work be performed by another contractor? Yes or No. If no: Why should this work be awarded to the current contractor? *Contractor is presently on site.*

3) Explain the market research performed to make the change order request. If requested rates differ from the original bid rates or item is outside the original scope of work please list the vendors contacted to determine the competitive rate. Please attach all supporting documents (quotes, letter form vendors, etc.)

*Hydromulch application can reach all 20 ac. Best technology is to reduce amount of straw and increase the wood fiber mulch.*

**Requested Change to Purchase Order Price:**

Original purchase order price:	\$ 257,308.75	
Current purchase order price as adjusted by previous change orders:	\$ 257,308.75	
Purchase price due to this change order will be [increased] by:	<del>\$ 31,200.00</del>	17,200 PR
New purchase order price due to this change order will be:	<del>\$ 288,508.75</del>	
	<u>274,508.75</u>	KF PR

**Requested Change Order to Purchase Order Date Required:**

The purchase order date required will be [increased] by: 6  
The date for completion of all work under the purchase order will be: \_\_\_\_\_