

Purchase Order Change Order Form

STATE OF UTAH
Division of Purchasing

PURCHASE ORDER CHANGE REQUEST

Agency: Natural Resources/Oil, Gas & Mining
Contact Person and Title: Priscilla Burton, Project Manager
E-mail address: priscillaburton@utah.gov
Phone number: 435-613-3733 office 435-609-1014 cell
Date: July 16, 2014
Solicitation No. AR14171
Purchase Order No. 560 52000000001
Change Order No. 1

Purchase order change request is based on which of the following:

- Increase or decrease in actual quantities needed from original bid specification estimates.
 Customer requested alterations **within** original scope of work.
 Customer requested alterations **outside** original scope of work.
 Unforeseen circumstances not detailed in original scope of work.
 Vendor recommended changes.

Justification:

- 1) Please explain the reasoning for the request.

Asphalt removal and milling bid of \$53,988 was based upon the engineer's estimate for removal of 2,454 cu yds of asphalt. The engineer's estimate was derived from the assumption of a six inch layer of asphalt and approximately one mile of roadway. The actual depth varies from 8 to 14 inches for a distance of 1.1 miles. Therefore, removal and remilling will result in 3,525 cu yds of asphalt removed, which is an increase of 1,071 cu yds. The per unit cost for asphalt removal is \$22/ cu yd.

- 2) Could this work be performed by another contractor? Yes or No. If no: Why should this work be awarded to the current contractor?

No, the contractor has milling equipment on site and so cost of asphalt removal will be less than if the job was performed by another contractor.

- 3) Explain the market research performed to make the change order request. If requested rates differ from original bid rates or item is outside the original scope of work please list the vendors contacted to determine the competitive rate. Please attach all supporting documents (quotes, letters from vendors, etc.).

The yardage figure above is calculated based upon the dimensions of the road (width x length x depth) multiplied by a bulking factor of 12%. In the first 2,640 ft. of road, the asphalt was measured at 8 inches depth. The next 200 ft of road, the asphalt measured 14 inches deep. The final 2,640 ft of road, the asphalt measured 9 inches deep. There will be a maximum of three, passes of the milling equipment over the road (maximum width of the miller is 7.16 ft.) to remove the asphalt from the 25 ft. wide road..

Requested Change to Purchase Order Price:

Original purchase order price:

\$216,498.79

Current purchase order price as adjusted by previous change orders:

\$216,498.79

Purchase order price due to this change order will be [increased] by:

\$23,562.00

New purchase order price due to this change order will be:

\$240,060.79

Requested Change to Purchase Order Date Required:

The purchase order date required will be [increased] by:

n/a

The date for completion of all work under the purchase order will be:

September 15, 2014

**STATE OF UTAH
Division of Purchasing**

PURCHASE ORDER CHANGE REQUEST

Itemized Changes

Item	Quantity	Unit	Description	Unit Price	Amount
1	1,071	cu yds	Asphalt removal & milling	\$22/cu yd	\$23,562.00
Grand Total					\$23,562.00

Changes Approved:

Contractor: Feller Enterprises

[Signature]
Contractor's Name, Title

Date: 7/17/14

Division of Oil, Gas & Mining:

[Signature]
Priscilla Burton, Project Manager

Date: 7/17/14

[Signature]
Daron Haddock, Coal Program Manager

Date: 7/18/14

[Signature]
Dana Dean, Associate Director, Mining

Date: 7/18/14

[Signature]
Paula Dupin-Zahn, Budget Officer

Date: 7/18/14

[Signature]
John R. Baza, Director

Date: 7/18/14

Division of Purchasing:

Date: _____

Kent Beers, Director

Requested Change to Purchase Order Price:

Original purchase order price:	\$216,498.79
Current purchase order price as adjusted by previous change orders:	<u>\$216,498.79</u>
Purchase order price due to this change order will be [increased] by:	<u>\$23,562.00</u>
New purchase order price due to this change order will be:	<u>\$240,060.79</u>

Requested Change to Purchase Order Date Required:

The purchase order date required will be [increased] by:	n/a
The date for completion of all work under the purchase order will be:	<u>September 15, 2014</u>

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PURCHASE ORDER CHANGE REQUEST

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Grand Total					\$23,562.00

Changes Approved:

Contractor: Feller Enterprises

Contractor's Name, Title

Date: _____

Division of Oil, Gas & Mining:


Priscilla Burton, Project Manager

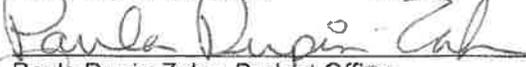
Date: 7/17/14


Daron Haddock, Coal Program Manager

Date: 7/18/14


Dana Dean, Associate Director, Mining

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Date: _____